

**WOLVERHAMPTON CCG**  
**GOVERNING BODY MEETING**  
**9 July 2019**

Agenda item 12

<b>TITLE OF REPORT:</b>	Summary – Primary Care Commissioning Committee – 7 May 2019 and 4 June 2019
<b>AUTHOR(S) OF REPORT:</b>	Sue McKie, Primary Care Commissioning Committee Chair
<b>MANAGEMENT LEAD:</b>	Mike Hastings, Associate Director of Operations
<b>PURPOSE OF REPORT:</b>	To provide the Governing Body with an update from the meeting of the Primary Care Commissioning Committee on 7 May 2019 and 4 June 2019
<b>ACTION REQUIRED:</b>	<input type="checkbox"/> <b>Decision</b> <input checked="" type="checkbox"/> <b>Assurance</b>
<b>PUBLIC OR PRIVATE:</b>	This Report is intended for the public domain.
<b>KEY POINTS:</b>	<ul style="list-style-type: none"> <li>• <b>Primary Care Networks (PCNs)</b> The PCN application process was underway and four applications were approved on 16 May 2019. There were queries around the other 2 applications but these were subsequently resolved meaning the CCG was able to ensure, as of 21 May 2019, that there were 6 networks approved for Wolverhampton.</li> </ul>
<b>RECOMMENDATION:</b>	The Governing Body is asked to note the progress made by the Primary Care Joint Commissioning Committee.
<b>LINK TO BOARD ASSURANCE FRAMEWORK AIMS &amp; OBJECTIVES:</b>	
1. Improving the quality and safety of the services we commission	The Primary Care Commissioning Committee monitors the quality and safety of General Practice.



2. Reducing Health Inequalities in Wolverhampton	The Primary Care Commissioning Committee works with clinical groups within Primary Care to transform delivery.
3. System effectiveness delivered within our financial envelope	Primary Care issues are managed to enable Primary Care Strategy delivery.



## **1. BACKGROUND AND CURRENT SITUATION**

- 1.1. The Primary Care Commissioning Committee met on 7 May and 4 June 2019. This report provides a summary of the issues discussed and the decisions made at those meetings.

## **2. PRIMARY CARE UPDATES**

### **Primary Care Commissioning Committee – 7 May 2019**

#### **2.1 Primary Care Quality Report**

- 2.1.1 The Primary Care Quality Assurance Co-ordinator (WCCG), Liz Corrigan, updated the Committee around primary care quality, providing an overview of quality improvement and activity in primary care. The report gave detail around a number of issues including the following:

- Work on the Flu Vaccine programme is beginning early, flu vaccines have been ordered and there is plenty of availability in the system. Flu vaccine training is being arranged for the end of July 2019 for nurses and healthcare assistants.
- Two serious incidents are currently being reviewed by practices. One provided a root cause analysis (RCA) and although the other was a near miss, the practice also provided a RCA.
- Friends and Family uptake was better than both the national and regional average at 1.8% - 2.3%.
- The 10 point plan around the Practice Nurse Strategy that was presented to the Committee last month is due to go to the Clinical Leads Group next Thursday for approval at STP level. Other CCGs will also take it through their own Primary Care Commissioning Committees. Once approved, the launch is hoped to take place in June.

#### **2.2 Primary Care Operational Management Group Update**

- 2.2.1 The Director of Operations (WCCG), Mike Hastings, provided an update from the meeting and the Committee noted that there were no specific comments or queries.

#### **2.3 Primary Care Contracting Update**

- 2.3.1 The Primary Care Contracts Manager (WCCG), Gill Shelley, provided an update on primary care contracting and noted that the APMS contract transition is going well and regular review meetings are scheduled to monitor progress and outstanding actions. It was also noted that the public consultation around the proposal to close the Wood Road branch of Tettenhall Medical Practice has commenced.



## **2.4 Primary Care Strategy Update**

2.4.1 The Head of Primary Care (WCCG), Sarah Southall, informed the Committee that the Primary Care Strategy was to be fully reviewed although much of it would be predetermined by the NHS 10 Year Plan. An engagement event is planned in Wolverhampton to capture final input from patients and members of the public in relation to the STP Strategy but will focus on primary care at place-based level.

## **2.5 Primary Care Networks (PCN) and Directed Enhanced Service (DES)**

2.5.1 The Head of Primary Care (WCCG), Sarah Southall, circulated a map with a detailed report of the preparatory work that has been taking place in Wolverhampton in order to formalise Primary Care Networks by 1 July 2019.

2.5.2 Discussion at the Members Meeting on 3 April 2019 had taken place and Practices reviewed the guidance in place to assist the formation of PCNs.

2.5.3 A situation report was submitted to NHS England on 30 April 2019 to confirm the network formations and detail of the current configuration of each network and it's Clinical Director.

2.5.4 New roles will be identified in the formation of the PCNs i.e. Clinical Pharmacists and Social Prescribers.

## **2.6 Spirometry Service**

2.6.1 The Head of Primary Care (WCCG), Sarah Southall, presented a report on behalf of Claire Morrissey, Strategic Transformation Manager (WCCG). The report was compiled as a result of the suggestion to provide a Spirometry service at practice level in the Community. Currently the service was purchased from the Royal Wolverhampton NHS Trust. The Committee approved for the service to be taken forward at PCN level subject to a revised business case being presented at the July 2019 meeting following a review of the costing model.

## **2.7 Financial Position Quarter 4 2018/19**

2.7.1 The Director of Finance (WCCG), Tony Gallagher, presented a report which detailed the financial outturn for 2018/19 which he advised was still subject to audit.

2.7.2 It was noted that the delegated primary care underspend of £776,000 comprised mainly of premises (£351,000), QOF non-achievement (£74,000) and enhanced services delegated (£111,000).

2.7.3 It was recognised that investment in Primary Care was required to bring about transformational change. The 2017/18 financial year was a learning exercise due to it being the first year of primary care delegation.

## **2.8 Primary Care Commissioning Committee (Private) – 7 May 2019**

2.8.1 The Committee met in private to receive feedback around a request to sub-contract clinical services, Targeted Peer Review 2019/20, Thrive into Work, Primary Strategy (STP and WCCG) and the Primary Care Dashboard.

## **Primary Care Commissioning Committee – 4 June 2019**

## **2.9 Primary Care Quality Report**

2.9.1 The Quality and Safety Analyst (WCCG), Dawn Bowden, presented the Primary Care Quality Report on behalf of Liz Corrigan and updated the Committee around primary care quality. The report gave detail around a number of issues including the following:

- There were 4 incidents due to be escalated to the next Professional and Practice Information Gathering Group (PPIGG) meeting.
- The Friends and Family Test (FFT) had seen an increased uptake this year, it was felt that the new texting system had contributed to this.
- Work was ongoing for the Practice Nurse Retention Programme and there would be regular meetings across the STP about the Training Hubs.

## **2.10 Primary Care Operational Management Group Update**

2.10.1 The Director of Operations (WCCG), Mike Hastings, provided an update from the meeting and highlighted the following:

- Estates and Technology Transformation (EETF) funded building work at Newbridge Surgery was fast approaching completion, work at the East Park site had commenced and was due to take 6 months.
- A new system of bookable space within primary care is to be introduced by the Estates Team to minimise some of the existing issues.

## **2.11 Primary Care Contracting Update**

2.11.1 The Primary Care Contracts Manager (WCCG), Gill Shelley, provided an update on the QOF Post Payment Verification for 2017/18. It was concluded that it had been a satisfactory process with no specific concerns or issues and was well supported by GP assessors.

2.11.2 It was noted that the consultation around the proposal to close Tettenhall Medical Practice's branch site at Wood Road is currently underway and that 2 further drop in



sessions for patients and members of the public are planned for 3 July 2019. There had been an extremely high response to the online survey and earlier drop in sessions.

2.11.3 Ms Shelley explained that there had been queries raised at Audit and Governance Committee around the contract review process and that a number of practices had not yet been visited. It was advised that this was a result of limited resources within the team and had now been addressed in that 2 additional staff members would be undertaking visits and that the 11 remaining visits would be undertaken by the end of July 2019.

## **2.12 Primary Care GP Networks**

2.12.1 The Head of Primary Care (WCCG), Sarah Southall, provided a report outlining in the outcomes of the decisions made in response to the Primary Care Network (PCN) application process considered at CCG panel on 16 May 2019.

2.12.2 The network Direct Enhanced Service (DES) required that a number of items be submitted as part of the application process and the panel were able to approve four applications on 16 May 2019. There were queries around the other 2 applications but these were subsequently resolved meaning the CCG was able to ensure, as of 21 May 2019, that there were 6 networks approved for Wolverhampton.

## **2.13 Primary Care Strategy (Wolverhampton)**

2.13.1 The Head of Primary Care (WCCG), Sarah Southall, informed the Committee that the first draft had been prepared on behalf of the CCG by the Commissioning Support Unit and was a working draft which would be developed and strengthened further. Feedback from a public engagement event that took place on 23 May 2019 would also be incorporated. It was intended to have a wider debate at the forthcoming members meeting in order to ensure that the content, particularly the vision and priorities, were mutually agreed with Clinical Directors. It was noted that a further iteration would be shared at the August 2019 Committee meeting for final comment.

## **2.14 Primary Care Strategy (STP)**

2.14.1 The Head of Primary Care (WCCG), Sarah Southall, noted that the Committee had been granted delegated authority by the Governing Body to approve the Primary Care Strategy in principle, due to time constraints placed on the STP to submit the strategy by 20 June 2019.

2.14.2 The draft Strategy was shared with the Committee and it was noted that comments could be received up to 14 June 2019 before the final draft is submitted to NHS England on 20 June 2019. The Committee agreed the Strategy in principle but confirmed their expectation to be kept apprised of developments and requested sight of the final draft with any feedback and amendments.

## 2.15 **Quarterly Primary Care Assurance Report**

2.15.1 The Head of Primary Care (WCCG), Sarah Southall, presented the Primary Care Assurance pack which had been considered at the Milestone Review Board in April and accepted in principal. It was acknowledged that some of the information in the report was now outdated, in particular the PCN map and QOF+ document which had now been improved and finalised.

## 2.16 **Primary Care Commissioning Committee (Private) – 4 June 2019**

2.16.1 The Committee met in private to receive updates around feedback from the Wolverhampton Local Medical Committee and the NHS Benchmarking Primary Care Report.

## 3. **CLINICAL VIEW**

3.1. Not applicable.

## 4. **PATIENT AND PUBLIC VIEW**

4.1. Patient and public views are sought as required.

## 5. **KEY RISKS AND MITIGATIONS**

5.1. Project risks are reviewed by the Primary Care Operational Management Group.

## 6. **IMPACT ASSESSMENT**

### ***Financial and Resource Implications***

6.1. Any Financial implications have been considered and addressed at the appropriate forum.

### ***Quality and Safety Implications***

6.2. A quality representative is a member of the Committee.

### ***Equality Implications***

6.3. Equality and inclusion views are sought as required.

### ***Legal and Policy Implications***

6.4. Governance views are sought as required.

***Other Implications***

6.5. Medicines Management, Estates, HR and IM&T views are sought as required.

**Name:** Sue McKie  
**Job Title:** Lay Member for Public and Patient Involvement, Committee Chair  
**Date:** 25 June 2019

**Name:** Les Trigg  
**Job Title:** Vice Chair (Lay Member)  
**Date:** 25 June 2019





### REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	
Any relevant data requirements discussed with CSU Business Intelligence	N/A	
<b>Signed off by Report Owner (Must be completed)</b>	<b>Sue McKie</b>	<b>25/06/19</b>
	<b>Les Trigg</b>	<b>25/06/19</b>

